

# Popcorn Commission Checklist

- ✓ **Base Commission = 30%** (last year was 25%)  
Simply commit to sell popcorn, settle your invoice on time and your unit is guaranteed at least 30%.
  
- ✓ **Complete Ideal Year of Scouting Training +1%**  
Attend the group training at Program Launch/May Roundtable or complete the online training found at [Popcorn.cflscouting.org](http://Popcorn.cflscouting.org) and document your completion with an email to: [Rosellen.Kraus@cflscouting.org](mailto:Rosellen.Kraus@cflscouting.org)  
Include in the email, your name, your unit number, the video version you watched and the date completed. You are “on your honor” to be trustworthy.
  
- ✓ **Two people attend the Popcorn Kickoff** at the August Roundtable + 2%  
Be sure to sign-in for credit, One person = 1%
  
- ✓ **Turn in your IYOS Program Calendar** at August Roundtable + 1%  
There is no specified format. But be sure that your unit number is recorded on a hard copy print out and given to your DE or Popcorn Kernel.
  
- ✓ **Bonus! Turn in your IYOS Unit Budget** at August Roundtable + 1%  
The fillable .pdf forms make this easy but there is no specified format. But be sure that your unit number is recorded on a hard copy print out and given to your DE or Popcorn Kernel.
  
- ✓ **Maximum Unit Commission = 35%**  
We have four weeks from the end of the sale to deliver product and collect payment before your invoice is due. Be sure to settle your payment on time which is November 27 or commission drops for late payment. **November 28, commission drops to 20% and on December 5, commission drops to 15%. Don't let your fundraiser become a money loser!** Please plan to make payment or make specific arrangements to pay by 11/27/17.